



How to fill out PHCC GSA monthly training contributions reports:

1. Participating contractors, sponsors, agree to meet the monthly minimum training contribution of \$160/\$200 per apprentice/trainee. The breakdown is \$40 a week. A 4-week month = \$160 and a 5-week month = \$200. 4 or 5 week months is determined by the number of Wednesdays there are in the month.
2. The training contribution amounts for apprentice/trainees are \$1 an hour for private work. One never pays for work hours performed twice. Hours worked are private and/or public.
3. Participating contractors performing **public works**; the "hourly" training contribution is dictated by the Division of Apprenticeship Standards (DAS) GENERAL PREVAILING WAGE APPRENTICE RATES in the county the work is performed in.
4. Reporting hours: Private and Public hours worked by the apprentice/trainee are combined to meet the minimum monthly training contribution.
5. Any time the hours worked do **not meet the minimum monthly training contribution amount**, the **participating contractor, or sponsor, agrees to meet the balance with a private contribution**.
6. Examples of hours worked with training contributions for both private & public* worked jobs:

Public Works & Private Work Hours

JUNE 5 week month- \$200	Private Hours worked @ \$1/per hr.		Public Hours worked @ \$.95*		Totals	Monthly Minimum	Amount needed to meet minimum
Joe Plumber	20 x \$1	\$20	145 x \$.95	\$137.75	\$157.75	200	\$42.25
Hours	20		145		165		

Private Work ONLY (non-prevailing)

JUNE 5 week month- \$200	Private Hours worked @ \$1/per hr.		Public Hours worked @ \$.95*		Totals	Monthly Minimum	Amount needed to meet minimum
Paul Plunger	175 x \$1	\$175	__ x \$.95	___	\$175	200	\$25
Hours	175		0		175		

Public Works ONLY

JUNE 5 week month- \$200	Private Hours worked @ \$1/per hr.		Public Hours worked @ \$.95*		Totals	Monthly Minimum	Amount needed to meet minimum
Judy Rooter	__ x \$1	___	200 x \$.95	\$190	\$190	200	\$10
Hours	0		200		200		

* This amount is dictated from the DIR by the county the work is performed in.